

[Corporate Letterhead]

Date:

To: Chicago Police Department and/or Chicago Department of Public Health

Re: 'Essential Worker' Employer Exemption Letter to City of Chicago Quarantine Order- Public Health Order No. 2020-10 (Issued July 2, 2020 - "Chicago Quarantine Travel Order")

To Whom It May Concern:

Pursuant to City of Chicago Department Public Health Order No. 2020-10: Section 2, this letter hereby signifies **[FIRST NAME LAST NAME]** as an 'essential worker' with [Company Name], and **exempt** from the aforementioned Public Health Order No. 2020-10.

Pursuant to City of Chicago Department of Public Health Order No. 2020-10, **[FIRST NAME LAST NAME]** is an 'essential worker' as defined by the Cybersecurity and Infrastructure Security Agency (i.e., "Chemical Sector or Critical Manufacturing Sector").

As an exempt 'essential worker' and pursuant to City of Chicago Department of Public Health Order No. 2020-10, **[FIRST NAME LAST NAME]** understands he is still subject to the following requirements while traveling, but is not required to quarantine upon his return:

- Essential workers should avoid any non-essential interactions until the quarantine period has ended. They must limit their activities to work-related activities and functions that directly support their work-related activities, and avoid public spaces as much as possible.
- Essential workers should monitor temperature and signs of symptoms, wear a face covering when in public, maintain social distance, and clean and disinfect workspaces.
- Essential workers are required, to the extent possible, to avoid extended periods in public, contact with strangers, and large congregate settings.

Thank you for your prompt attention to this matter, and allowing the 'essential worker' the ability to complete his work and duties.

Sincerely,

[Signed]

FIRST/LAST NAME (direct supervisor of essential worker mentioned above)

Title

Company Name